



Ansdell & Fairhaven Parish Council

***Minutes of Meeting
Friday 20th March 2026
Ansdell Library – 7:00pm***

Present:

Chair: Paul Wilkinson
Vice Chair: Joanna Frith-Williams
Councillor Deborah Wilkinson
Councillor Elliot Taylor

1. Public Participation

There was no public participation.

2. Apologies for Absence

Councillor Michelle Morris
Councillor Paul Spilsbury
Councillor David Perkins
Councillor Susan Millar

3. Declarations of Interest

There were no declarations of interest.

4. Minutes Taker

Council noted that Councillor Deborah Wilkinson would take the minutes of the meeting.

5. Approval of Previous Minutes

The minutes of the meeting held on 23rd February 2026 were approved.

Proposed by: Councillor Deborah Wilkinson

Seconded by: Councillor Joanna Frith-Williams

6. Financial Considerations

6a. By-Election Costs

Council discussed the upcoming by-election, with an estimated cost of £8,000. This includes costs such as Fylde Council charges, printing, staffing, and polling day expenses.

The Chair requested that any councillors considering resignation delay doing so until November to avoid further election costs.

6b. Finance Committee Budget – Temporary Increase

Council approved a temporary increase of the Finance Committee budget to £10,000 to cover existing approved expenditures and financial commitments, including ongoing agreed projects and

potential by-election costs.
Proposed by: Chair Paul Wilkinson
Seconded by: Councillor Elliot Taylor

7. Safeguarding Policy

The Vice Chair presented an outline of a safeguarding policy and councillor pack to be developed and brought to full council.
All councillors will receive safeguarding and risk assessment policies.
Training will be made available.
Vice Chair to act as Lead for Governance working with the Clerk.
Governance meetings twice yearly.
Governance documents to be circulated; further discussion required.

8. Notice Board Updates

Update following site visit with Carl Bennett regarding proposed notice boards at Fairhaven Lake and Ansdell Railway Station.
Discussions ongoing regarding planning and costs.
Deborah Wilkinson to contact Andy Griffin (Station Master).
Network Rail to be consulted regarding locations (below steps preferred, above steps on Woodlands Road alternative).

9. Events Update

Fylde Open Day

29th March 2026, 9:00am–4:00pm, Fairhaven Lake.
Council stall with Ansdell in Bloom promoting events, newsletters, and engagement.

Wellness Event

Sunday 12th April 2026.
Eventbrite and Facebook promotion.
Councillor support requested.
Full day of events now live; businesses contributing free of charge.
Indoor and outdoor activities planned.
Safeguarding and risk assessments to be submitted to Fylde Council.
Tombola and activity stalls planned.

10. Finance Update

The precept has been approved and will progress to the next stage in April with Fylde Council.
Financial transparency to be strengthened including tracking expenditure, future allocation, and volunteer time.

11. Exclusion of Press and Public

Press and public excluded to discuss Clerk position.

12. Appointment of Clerk

Council agreed to appoint Dan Guise as Parish Clerk.
Currently Assistant Clerk in South Ribble (Penwortham).
18.5 hours per week.
Working towards CiLCA qualification (expected July).
Will assume Responsible Financial Officer duties upon appointment.

Meeting Closed: 8:00pm